

MINUTES OF IQAC MEETING

Meeting NO: IQAC/02/2018

Date:- 02-07-18

Proceedings of the meeting:

Agenda:

- Confirmation of the earlier resolutions.
- To organise ~~General~~ Orientation program for the freshers of the session 2018-19.
- Submission of staff pattern for the post of NTS.
- Installation of additional CCTV.
- Formation of different committees
- Re-fixation of Dr Ranjit Kumar Baidya from Stage 2 to Stage 3.
- To grant permission to Dr Ranjit Kumar Baidya and Smt. Pratima Banerjee to join Refresher Course and National Workshop on use of ICT respectively.
- Any other matter.

Members present

~~Dr. S. S. S.~~

~~Smita~~

Rina Majumdar

Kutubuddin Biswas

Ranjit Kumar Baidya

Shanab Ghosh

Mahirul Islam

Abdul Hakim Shaikh

The Chairperson of the IQAC welcomed the members to this meeting and confirmed the proceeding of the earlier meeting held on 20.03.18.

The University of Kalyani has introduced the CBCS mode of curriculum from the session 2018-2019. In order to get themselves acquainted with the above.

organised for the freshers.

- 3) The non-teaching posts lying vacant will be sent to H.E. Department for seeking permission to fill up the above posts.
- 4) Additional CCTV to be installed in the newly constructed class rooms.
- 5) For the smooth functioning of the institution, the IQAC has decided to re-establish the different existing committees.
- 6) As per G.O No. Ed - 049 Dated 3.3.16, Dr Ranjit Kumar Baidya is eligible to receive Phd benefit from 10.08.10. Therefore his previous fixation (Stage 2) and all necessary papers will be sent to Higher Education Department for re-fixation, subject to the condition of his fulfillment of API score.
- 7) As per the prayer of Dr Ranjit Kumar Baidya & Smt. Pratima Banerjee, both the teachers are allowed to join the R.C from 11.9.18 - 1.10.18 and National Workshop on use of ICT from 27.8.18 - 10.9.18 respectively.
- 8) Newly appointed teachers namely Sri Monirul Islam, Sri Santosh Mandal, Sri Abdul Halim Shaikh & Sri Anil Sarkar will be incorporated as IQAC members.

Subhedip Kumarjio
02.07.2018

IQAC
Coordinator
Jatindra-Rajendra Mahavidyalaya
Amtala, Murshidabad

yeetalo Basu
02-07-2018

Teacher-in-Charge
Jatindra-Rajendra Mahavidyalaya
P.O. Amtala, Murshidabad

MINUTES OF IQAC MEETING

Meeting NO: - IQAC/03/2018

Date: - 25.09.2018

Proceedings of the meeting:

Agenda:

- 1) Confirmation of the earlier resolutions.
- 2) Discussion about the progression of lesson plan for the students in the C.B.C.S. curriculum.
- 3) How could seminar library might be executed for the students.
- 4) Vividly discussion about the examination.
- 5) College website to be upgraded.
- 6) Counselling for the weaker students.
- 7) Miscellaneous.

Members Present:

- 1) ~~Over~~
- 2) ~~Sur~~
- 3) ~~A.~~
- 4) Rina Majumdar.
- 5) ~~for~~
- 6) ~~Karan~~
- 7) Rangit Kumar Baidya
- 8) ~~Smitha~~
- 9) Abdul Halim Shaikh

1) The Chairperson of the IQAC welcomed the members to this meeting and confirmed the proceedings of the earlier meeting held on 02.07.2018.

- 2) Teachers are agreed to make the students more objective with the syllabus by the use of I.C.T. as per need and providing materials with the end of each topic.
- 3) Seminar library will be run under the supervision of the departmental head of each and he/she will maintain it through proper registration book. Timely, they will purchase necessary books and bring some subjective journals with subscription.
- 4) We the members of the committee are discuss on the internal examinations, process of evaluation and the publication of marks.
- 5) College website to be upgraded with time and with the inclusion of current events.
- 6) We have introduced a system of routine personal counselling for weaker students. One teacher of each departments should be responsible for the progression of limited students, as students will improve their own learning by their help.

Subhadip Kumarjya

25.09.2018

I.Q.A.C
Coordinator
Jatindra-Rajendra Mahavidyalaya
Amtala, Murshidabad

Geetalo Bala

28-09-18

Jatindra-Rajendra Mahavidyalaya
Amtala, Murshidabad

MINUTES OF IQAC MEETING

Meeting No: IQAC/14/2018

Date: - 20.12.2018

Proceedings of the meeting:

Agenda:

- 1) Confirmation of the earlier resolutions.
- 2) Health awareness programmes for the girls students.
- 3) Discussion about the Test & examination Results and the need for parents' guardians meeting.
- 4) Visiting of the teachers' to the regular absentee student's house.
- 5) Miscellaneous.

Member's present:-

- 1) ~~Ch~~
- 2) ~~Sm~~
- 3) ~~JK~~
- 4) Rina Rajuundar
- 5) ~~JK~~
- 6) ~~JK~~
- 7) Ranjit Kumar Baidya
- 8) Smita
- 9) Abdul Halim Shaikh

- 1) The chair person of the IQAC welcomed the members to this meeting and confirmed the proceedings of the earlier meeting held on 25.09.2018.

2) In view of the need for Health Awareness among the Girl-Students of the College, like every year, the members of the IQAC proposed Health-Awareness programmes for the female students of the college.

3) We are discussing thoroughly about the examination and the results of the test-examination as well. The members of the IQAC feel that there is need for a Parents' Guardians' meeting depending on the result and performance of the students.

4) In order to compel students to attend classes and refrain from regular absenteeism, the teaching faculty is distributed into groups and each group would visit the homes of the students with low attendance records to meet the parents and encourage the students to come to college regularly.

Subhadip Kundhruje
20.12.2018

I.Q.A.C
Coordinator
Jatindra-Rajendra Mahavidyalaya
Amtala, Murshidabad

Gulali Bera
20.12.18

Teacher-in-Charge
Jatindra-Rajendra Mahavidyalaya
P.O. Amtala, Murshidabad

MINUTES OF IQAC MEETING

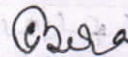
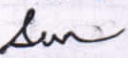
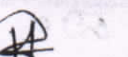
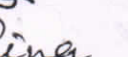

Meeting NO. 1. IQAC/01/2019 Date: 13.03.2019

Proceedings of the meeting:

Agenda:

- 1) Confirmation of the earlier resolutions.
- 2) Discussion on the tentative schedule of the meeting.
- 3) Some recommendations to N.S.S. for organizing some activities.
- 4) Deliberation about seminar and inter-disciplinary inter-college's exchange of views programme.
- 5) Maintenance of departmental library.
- 6) Discussion on how we should make our students equipped with the faster changing world.
- 7) How should we cope up our classroom in this tech-savvy world.
- 8) Making steps to letting know our students some important issues in this contemporary world.

9) Miscellaneous and ^{PROF. Subhadip Mukherjee} participated in orientation programme from the University of Burdwan with permission of IQAC.

- Member's Present:-
- 1) 
 - 2) 
 - 3) 
 - 4) Pina Majumdar
 - 5) 
 - 6) 
 - 7) Rangit Kumar Baidya
 - 8) Suitra

1) The chairperson of the IQAC welcomed the members to this meeting and confirmed the proceedings of the earlier meeting No. 12 on 20.12.2018

- 2) All members of the IQAC are decided that meeting of this cell are to be held on twice in a full academic session (July-December), i.e., July, September^{and} December.
- 3) IQAC recommend to N.S.S. for organizing some interesting activities, these activities has to be categorized as a field work and seminar on social awareness like how much plastic is harmful to human society.
- 4) Unanimously we are decided, each and every departmental library is to be maintained under the supervision of the head of the department respectively, with the proper registrar book.
- 5) IQAC agreed to organize a national level seminar by the department of Philosophy. And, inter-departmental lecture programme to be held gradually, by the expert of various colleges in our district.
- 6) We are going to make our students equipped with the faster changing world scenario by the displaying of vital news on daily basis on the notice board. Despite that, we will subscribe many renowned journals.
- 7) Teacher's are agreed to take their classes by the using of e-teaching-learning method in this tech-savvy world.
- 8) So letting know our students some important issues in this contemporary world, we are going to make a wall magazine separately by each departments between July and January.

Dr. Subhadip Munnayya (Dept. of Political
sciences) attended the Orientation Progra-
me ^{from} the University of Burdwan from
1-02-2019 to 28-02-2019. He received 'A'
certificate after successful completion
of his course. The IQAC members
applauded his efforts and further
encouraged other faculties to upgrade
themselves with such course.

Subhadip Munnayya
13.03.2019

Geetali Bera
13-3-19

IQAC
Coordinator
Jatindra-Rajendra Mahavidyalaya
Amtala, Murshidabad

Teacher-in-Charge
Jatindra-Rajendra Mahavidyalaya
P.O. Amtala, Murshidabad

MINUTES OF IQAC MEETING

Meeting NO: IQAC/02/2019 Date: - 02.07.19

Proceedings of the meeting:

Agenda:

- 1) Opening a placement cell.
- 2) Proposal for opening a Computer Centre.
- 3) CAS papers of Prof. Kutubuddin Bisi, Prof. Ranjit Kumar Baidya and Prof. Pranab Ghosh.
- 4) New initiative for 'Yoga training'.
- 5) Miscellaneous.

Member's Present:

- 1) ~~Prof~~
- 2) ~~Prof~~
- 3) ~~Prof~~
- 4) Kina Majumdar
- 5) ~~Prof~~
- 6) ~~Prof~~
- 7) Ranjit Kumar Baidya
- 8) ~~Prof~~
- 9) Abdul Halim Shaikh

- 1) The Chairperson of the IQAC welcomed the members to this meeting and confirmed the proceedings of the earlier meeting held on 13.03.2019.
- 2) In order to encourage the students, the members of the IQAC unanimously agreed to open a placement cell. They nominated Prof. Abdul Halim (Dept. of English) as a convener of this cell.
- 3) As per G.O. NO. 920-Edcm (CS) dated 31.12.2012 and 1373-Edcm (CS) dated 07.12.2017, the documents and all relevant papers of Dr.

Biswas and Sri Pranas Ghosh has been verified and found to be in order, fulfilling the API SC requirements. It is necessary to mention that, all necessary papers of them will be sent to Higher Education Department for re-fixation, subject to the condition of their fulfillment of API SC.

- 4) Enthusiastically IQAC has been taking a new initiative for 40 training of the students. For Dr. Rina Majumdar (Dept. of Bengali) has been chosen as co-ordinator.

Subodip Kumarjii
02.07.2019

IQAC
Coordinator
Jatindra-Rajendra Mahavidyalaya
Amtala, Murshidebad

Geetali Das
02-07-20

Teacher-in-Charge
Jatindra-Rajendra Mahavidyalaya
P.O. Amtala, Murshidebad

MINUTES OF IQAC MEETING

Meeting NO: IQAC/03/2019 Date: 03.09.2019 20

Proceedings of the meeting:

Agenda:

- 1) Discussion on 1st Semester and 3rd Semester Examination and 3rd Year Hons. and General Examination (Test and Final).
- 2) Monitoring different Committees activity.
- 3) Lesson Plan for next academic session.
- 4) Miscellaneous.

Member's Present:

- 1) Gera
- 2) Smitra
- 3) Abedul Halim Shaikh
- 4) Santosh Mandel
- 5) Francis Ghosh
- 6) Rina Majumdar
- 7) Ranjit Kumar Baidya
- 8) Kutubuddin Bism
- 9)
- 10)

1) The chairperson of the IQAC welcomed the members to this meeting and confirmed the proceedings of the earlier meeting held on 02.07.2019.

2) We are discussing thoroughly

Semester examination that will be held on 16th december onwards and the college is scheduled to conduct its Third Year test-examination from January 14th. We have discussed in detail about the future course of action on the basis of everyone's consensus on this particular issue

- 2) The various past responsibilities and the future course of action of ^{several} committees are discussed in detail.
- 3) The each departmental heads are being requested to prepare an effective lesson plan on the syllabus for the upcoming session.

Each member sheds light on each issue with due importance and decides on future course of action on the basis of overall consensus.

Subhadip Kumarjya
03.09.2019

IQAC
Coordinator
Jatindra-Rajendra Mahavidyalaya
Amtala, Murshidabad

Geetali Bera
03-09-2019

Teacher-in-Charge
Jatindra-Rajendra Mahavidyalaya
P.O. Amtala, Murshidabad

MINUTES OF IQAC MEETING

Meeting NO: IQAC/01/2020

Date: 26.03.2020

Proceedings of the meeting:

Agenda:

- 1) How will we help the students in all kinds of academic field while maintaining the continuity of the class in this Pandemic situation.
- 2) Proposal for opening a new mail-id for sending periodic report of classes to the Head of the Institution.
- 3) Preparation of an online class routine.
- 4) Miscellaneous.

Member's Present:

- 1) Aera
- 2) Smitra
- 3) Kutubuddin Biswas
- 4) Soudosh Mandal
- 5)
- 6) Rina Majumdar
- 7) Ranjit Kumar Beidya
- 8) Pranab Ghosh
- 9)
- 10) Abdul Halim Shaikh

IQAC conducted an online meeting in this 'Pandemic Situation' (COVID-19) on 26th March, 2020. As in order.

MINUTES OF IQAC MEETING

Meeting NO: IQAC/01/2020

Date: 26.03.2020

Proceedings of the meeting:

Agenda:

- 1) How will we help the students in all kinds of academic field while maintaining the continuity of the class in this Pandemic situation.
- 2) Proposal for opening a new mail-id for sending periodic report of classes to the Head of the Institution.
- 3) Preparation of an online class routine.
- 4) Miscellaneous.

Member's Present:

- 1) Dera
- 2) Smitra
- 3) Kutubuddin Bissas
- 4) Santosh Mandal
- 5)
- 6) Rina Majumdar
- 7) Ranjit Kumar Baidya
- 8) Pranab Ghosh
- 9)
- 10) Aledul Halim Shaikh

IQAC conducted an online meeting in this 'Pandemic Situation' (COVID-19) on 26th March, 2020. As in order.

deprived of studying in this pandemic situation. All the members have unanimously decided that from the month of April, 2020, each department will take classes through online mode as the college is currently closed indefinitely.

2) & 3) A new routine (for online class) will be prepared for the class and every teacher will take classes according to this new routine.

It is, also, further suggested that, each teacher will have to submit the periodic report of the classes by mail and for this purpose a new mail id will open, which will be named -
'jymonlineclasses@gmail.com'

Everyone agreed with the above discussion and expressed satisfaction with unprecedented joy and enthusiasm.

Sudhakar Kumar
26.03.2020

Geelali Basu
26.03.2023

Teacher-in-Charge
Jatindra-Rajendra Mahavidyalaya
P.O. Amtala, Murshidabad

Jatindra-Rajendra Mahavidyalaya

ESTD—1986



P.O-Amtala • Dist-Murshidabad • Pin Code-742121

Ref. No.....

Date: 05.05.2020

PLAN OF ACTION & ACTION TAKEN REPORT ON THE BASIS IQAC MINUTES – 2019-2020

Stimulating teaching faculty to improve themselves through Orientation and Refresher Courses. • Bringing entire college campus under CCTV surveillance. • Departmental seminars being held with the students in order to make them understand curriculum based topics in contrast with the current situations of the society. • Maintenance and beautification of the College Campus. • Celebration of International Mother Language Day. • Organization of Fit India Rally from the College campus to villages of Amtala, Durgapur, Kanapara, and Sankoa.

Participation of the College students in the Youth Parliament Competition, help the Second Position among the participating colleges and the Best Performer in the Murshidabad District, on 23.09.2019. • Grant celebration of International Mother Language Day held with the presence of resource person, Dr Sampa Sen, Associate Professor of Government Girls General Degree College, Kolkata on 20.02.2020. • Cultural Programmes, like songs and recitation by the local artists, organized on the Celebration of International Mother Language Day. • Local people were motivated to take up daily exercises in their daily lives to keep them fit physically and mentally.

Subhadip Kumar

IQAC
Coordinator
Jatindra-Rajendra Mahavidyalaya
Amtala, Murshidabad

Geelata Bera

Teacher-in-charge
J. R. Mahavidyalaya
Amtala, Murshidabad